

Bethel Planning Commission  
**Minutes: Meeting of 02/18/09**

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Attending: Davis Dimock (Chair), Peter Dohrn, Carla Hodgdon, Joanne Kent, Craig Wortman.

1. **Call to Order:** 7:02 PM.
2. **Review / Set Agenda:** Two items added under 'OTHER'.
3. **Minutes Meeting of 01/21/09:** Unanimously adopted as distributed in draft on 01/26/09.
4. **Correspondence:** (a) Two wastewater/water permits from DEC [Davis, Dartt Hill Road and Candelier, Campbell Road]- file; (b) Act 250 short form application for Abbott, Campbrook Road- file; (c) letter from TRORC re: Bethel payment of FY09 dues- file.
5. **MPG Application:** [Apply in September, hear regarding funding decisions in January 2010.] Davis had talked with Wendy Tudor at Community Affairs: (a) it would be beneficial to include the public survey with the grant application, and (b) grant monies, if received, would need to be spent by May 2011... official hearings and adoption might occur after that. The following 'activities' were preliminarily identified using the 2006 application as reference:
  - a.. Draft Survey
  - b. Printable (PDF) survey on BBA webpage
  - c. Print Survey (at least 2000)
  - d. Mail Survey (1257 in 2006)
  - e. Tally Survey- computer generated or secretarial service
  - f. Disseminate Survey Results- ¼ page ad in The Herald, webpage
  - g. Informal Meetings (re: Town Plan revision)
  - h. Town Plan map up-dates- e.g. Class IV Roads
  - i. Draft Town Plan Elements
  - j. Post Town Plan Elements on webpage
  - k. Official Public Hearings
  - l. Print Adopted Town Plan
  - m. Administration

Davis will check in to secretarial services. Carla will check with Paradigm and Alma Twombly. Other members will keep their ears open for other secretarial-type services available.

6. **Public Survey:**
  - a. **questions from 2006 survey that need not be repeated:** #2 (...Town Offices located in the Village Center); #6 (...attract tourist-related businesses and activities...) BUT should solicit specific suggestions about HOW businesses/activities could be attracted; #9 (...construction of wireless telecommunication towers...) BUT insert something regarding broadband; #10 (...Town Hall... restored as a Community/Recreation Center...); in #11 drop 'bike paths' from 13<sup>th</sup> bullet and re-word 'light pollution' to clarify what's being asked.
  - b. **'new' possible topics/areas that might be included:** school consolidation; location of Bethel Food Shelf. It was suggested that a new section be added where respondents

could be asked to 'give us your definition of' what 'character of the neighborhood' entails. 'How' businesses might be attracted to Bethel could also go in this section.

- c. **community groups to be approached for input:** BBA (Carla); Select Board (Davis); Rotary (Joanne); School Board (Craig); Town Hall Committee (Davis).
- d. **'process' for soliciting input:** We are seeking suggestions for topics to be included and/or addressed. We are not seeking specific questions per se. All suggestions will be considered at a regular meeting by Commission members in attendance.

It was agreed that the instructions should clarify that individuals 18 years of age and older in each household are invited to complete a survey (presuming that differences of opinion might exist). Where appropriate, TWO copies of the survey will be included in each envelope.

**7. OTHER:**

- a. **PUD research...** Davis is pursuing. He reminded everyone that whenever we start 'listing things', we need to include the phrase 'including but not limited to'.
- b. **Zoning flow chart...** Davis has researched from other communities.
- c. Davis announced that he will not seek re-appointment in May when his current term expires.

**8. Next Meeting:**

Wednesday, **APRIL 15 2009**

7:00 PM at the Bethel Town Office conference room

Agenda Items:

- a. results of community input
- b. computer/secretarial-types for tallying/collating survey results.

**9. Adjourn: 8:45 PM.**