

Bethel Planning Commission
Minutes: Meeting of 08/19/09

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Attending: Peter Dohrn (Chair), John Duddie, Carla Hodgdon, Joanne Kent, Craig Wortman.

1. **Call to Order:** 7:00 PM.
2. **Review / Set Agenda:** No changes to draft distributed on 08/13/09.
3. **Minutes Meeting of 06/24/09:** Approved as distributed in draft on 06/25/09.
4. **Correspondence:** (a) quickly revisited summaries sent on 07/16/09 [Amendment to Act 250 Permit at GW Plastics, DEC acknowledgement of application for one bedroom yurt on Creek Road, DEC request for engineering plan- Camp Brook project, Review Sheet for home caterer business on White Oak Lane] and 07/31/09 [DEC acknowledgement of application for 3-bedroom home on Dearing Road, Warning for Public Hearing in Rochester regarding amendments to Zoning Ordinance]- file; (b) Review Sheet for GW project- file; (c) two wastewater and water permits: Charbonneau on Gilead Brook Road and Delia on Dearing Road- file; (d) letter from TRORC regarding 15-Mile Falls Mitigation & Enhancement Fund ideas- Carla will research where this is.
5. **Discussion ‘Demographics of Transportation Study’:** Joanne provided a brief synopsis of the report, highlighting information of particular interest to Commission members and/or of pertinence to our up-coming Town Plan up-date. John will review next. Report will –eventually- go in reference folder for Town Plan up-date.
6. **Municipal Planning Grant:** Little information available at present. All applications and correspondence will be electronic. ‘Authorizing Official(s)’ (Town Manager and Select Board member recommended) need to set up an ‘electronic user account’, as well as a grant ‘Administrator’. Peter volunteered to serve in this role. Others may have access to on-line information and/or enter data, but only through these aforementioned roles. Carla will pursue with folks at the Town Office.
7. **Public Survey:** We will plan to mail in January 2010 with a return deadline of February 1st. [Clerk addendum: This matches what we did previously- mailing to 176 out-of-state landowners and 123 VT landowners (not Bethel residents) on 01/09/06, to 322 Bethel registered voters (not landowners) on 01/10/06, and then to 636 Bethel resident landowners on 01/13/06 for a total of 1257].
8. **OTHER:**
 - a. **Current copy, Bethel Zoning Ordinance** distributed to all members. Copies available for Cecil and Eric.
 - b. **Membership roster** (previously) distributed appears to be accurate.
 - c. **TRORC Newsletter:** John did not receive the July edition. [June minutes were forwarded to Chris Sargent specifically requesting that he be added to the mailing list. Carla will follow up on this, as well as check with VLCT and verify whether Cecil is receiving mailings.
9. **Next Meeting / Agenda Items:** Wednesday, SEPTEMBER 16, 2009
*Municipal Planning Grant application
10. **Adjourn:** 8:30 PM.

Distributed 08/20/09.
Approved: 10/21/09.